

AFCC Texas Chapter Board of Directors Meeting
Harris County Domestic Relations Office
1310 Prairie, Suite 780, Houston, Texas 77002
January 8, 2010, at 12:30 p.m.

Minutes

- I. Meeting Call to Order 12:40 pm
- II. Introduction of new and returning Board Members

Louise Lee McElvoy - President
Trevor Townes – Treasurer
Mardi Winder-Adams - Secretary
Deborah Cashen – Director At-Large
Janet Heppard – President -Elect
Donna Cox – Director At-Large
Janet Denton – Director At-Large
Anita Stuckey – Director At-Large
Stephanie Hall – Director At-Large
Barbara Stalder – member attending

By phone: Mary Fogel – Director At-Large
Judge Hamilton – Director At-Large

Absent – Martha Musselman – Past President
Jack Bannin – Director At Large

- A. Board member packets – distributed to new members Janet Denton, Deborah Cashen and Donna Cox
- B. General Board policies – members to review

- III. Old Business
 - A. Minutes from 10/22/09 Board Meeting and 10/24/09 Chapter Membership Meeting – Mardi Winder-Adams (**voting item**)
Oct 22/09 Motioned - Anita Stuckey Seconded - Trevor Townes
Approved
Oct 24/09 Change from agenda to minutes and 's on Roman III
Motioned Janet Heppard Seconded – Trevor Townes
Approved
 - B. Chapter Council Update - Louise Lee McElvoy
 - Louise Lee McElvoy provided copies of minutes from teleconference
 - Mary Fogel will be president elect in 2011
 - C. 2009 Annual Chapter Report – Louise Lee McElvoy

- Due March 1, 2010 Louise Lee McElvoy will complete and submit

D.2009 Annual Financial Report – Trevor Townes/ Louise Lee McElvoy

- Total ending balance \$23,349.84
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IV. New Business

A. 2010 Budget – Trevor Townes/Louise Lee (**voting item**)

- Line review of the budget presented by Trevor
- Discussed issues with advertising and packages/jump drives
- Add item to budget about donation to the AFCC conference scholarship as additional line item under expenses
- Trevor discussed option of adding QuickBooks or Quicken and merchant fees for credit cards
- Motion to approve 2010 budget – Motioned Deborah Cashen
Seconded - Anita Stuckey
Approved

B. Committee Reports and Assignments – Louise Lee McElvoy

1. Finance - Trevor Townes

- Online registration for conference
- Using Quicken business version for easy transfer to the next individual that takes the treasurer's position

2. Conference Planning Coordinating Committee - Louise Lee McElvoy

- Louise Lee McElvoy and Janet Heppard considering a possible move to University of Houston with Hilton hotel on site
- Discussion of history of how conference has been organized and coordinated
- October 15-16th dates for Conference this year
- Caterers to be Treebeards, South Texas College of Law Catering providing breakfast and breaks
- Theme for the conference importance of a child's voice compared to putting children in the middle including 12 year olds having a written voice, parent alienation, mediation and other neutral party involvement
- Louise Lee McElvoy asked for options for requests for presenters to be put on the call for presenters
- End of January –finalization of plans, ideas, workshop proposals
- Mid to late February 2010 – save the date and call for presenters out

3. Membership/Education - Louise Lee McElvoy

- a. Protocol for Deactivated Members – Louise Lee McElvoy described current practice of sending email

b. New Chairperson – members to consider who would like to chair this committee

- Emails –deactivated and new members – Mardi Winder-Adams to assume this job of email contact for new and deactivated members.
- Possibility of certificates for members – promotion of professional status of AFCC
- Website to add forms and information specifically for people that are members of AFCC, interdisciplinary forms from all professionals included in AFCC
- Networking opportunities on website
- Possibility for listing members, getting in contact in small groups across the state lead by a Committee or Group leader
- Deborah Cashen and Janet Denton contact people for gathering website information

4. Publications - Jack Bannin

a. Listserve

- Yahoo membership requires valid email with parent organization
- Articles or contributions for newsletter should be forwarded to Jack Bannin. Louise Lee McElvoy asked for article submissions for newsletter out at the end of February, deadline for submission will be February 1, 2010
- Possible to add other conference of interest section on the website as well as in the newsletter – Deborah Cashen to explore

5. AFCC Chapter Council Representatives

a. Louise Lee McElvoy (through 06/30/10)

b. Janet Heppard (07/01/10 through 06/30/11)

6. Nominations – Louise Lee McElvoy

a. New Chairperson

- How to sustain leadership for the following year? Need for a protocol, thoughts of how to proceed.
- Idea for nominations committee to develop on the above questions were discussed
- Recommendation for incoming president/president elect and past president to head nominations committee

C. AFCC Scholarship Information

1. Review of last year's decision

- Janet Heppard won the trip to Denver for the scholarship

2. Parent Organization's new program

- Parent organization to allocate funds to offer each chapter a scholarship to Denver provided chapter donates
- Board indicates they would agree to donate to parent organization (\$275) development program to then generate a scholarship
- Will be marketed through the newsletter on how to enter. Must be member of AFFC. Need to confirm by March 31st to be entered. Winner announced April 15th, 2010.

D. TexProtects

1. Discussion

- Funding child abuse prevention programs at a statewide level
 - Email information provided by Aaron Robb regarding this multi-agency board or committee
 - Child protection services already at the table
 - Deborah Cashen and Louise Lee McElvoy to research and report back
2. Chairperson – to be determined once the scope of TexProtects is researched and understood.

E. Goals for 2010

1. Board Members individual goals

- All members report to Louise Lee McElvoy by February 15, 2010
2. Establish priorities
3. Timeline for response

E. Open Floor for Discussion

G. Schedule Board meetings for 2010

1. Teleconference possibility

- Meetings two and three will be teleconference
- Headquarters of the meeting in Houston, then 1-800 number provided for conference calls for those that don't want to travel
- Meeting May 7th, 2010 @ 12:30 pm in Conroe Courtroom – Louise Lee McElvoy to provide lunch
- Meeting July 30th, 2010 @ 12:30 pm Houston location TBD (Deborah Cashen to provide office location)
- Tentatively October 14, 2010 4:00 pm location TBD

V. Adjourn 3:23 pm